



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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Board of Certification for Wastewater Operators
Friday, January 13, 2017
Delaware Technical and Community College – Terry Campus
Corporate Training Center, Room 401
9:00 a.m.
MEETING MINUTES

In Attendance:

Board: Brian Blackburn and Bryan Ashby
DW: Nicole Smith and Faye Wheeler
Public: Jeff Deats, Mike Evans and Mark Kondelis

Chairman Blackburn called the meeting to order at 9:54 a.m.

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the May 2, 2017 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
 - Bryan Ashby reports a new public hearing date of August 7, 2017 has been set.
 - Mr. Ashby will be submitting the new regulation packet today. It should be to the Register's office by July 1st for review.
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Jeff Deats reports the group is moving forward adding new sections for information not currently covered.
 - All objectives will be completed by the end of this month.
 - The group has had difficulty locating source material, so they will be distributing supplemental material to avoid students needing to purchase another textbook.

New Business

- **Continuing Education Course Approvals/Denials April and May**
 - The Board was in agreement with the classification of all training classes submitted
- **Operator License Renewals/Certifications/Expirations May**
 - The Board reviewed renewals, certifications and expirations
 - The Board reviewed three files (Plack, Wakefield and Reese) and advised on how to move forward.

- **License certifications and renewals audit for May**
 - Five folders were randomly pulled and reviewed by the Board – no issues were found.
- **Examination Instructions**
 - Faye Wheeler and Nicole Smith asked the board for permission to update the examination instructions to include no cell phone language as used during the verbal instructions. Board approved.

The next Board of Certification for Wastewater Operators meeting will be held on Wednesday, July 5, 2017 in DNREC, Richardson & Robbins Building, Conference Room B172.

Meeting was adjourned at 10:35 a.m.

Respectfully Submitted,
Faye Wheeler, CAP